



RTI Classroom Progress-Monitoring Worksheet: Guidelines

Academic and behavioral interventions under RTI are incomplete without data being collected to document whether those interventions are actually benefiting students. Indeed, an RTI intervention can be viewed as 'fatally flawed' (Witt, VanDerHeyden & Gilbertson, 2004) if it lacks any one of these data elements: (1) clear definition of the presenting student problem(s), (2) calculation of the student's starting point, or baseline performance, in the identified area of concern; (3) setting of a specific goal for student improvement; or (4) selection of a method to monitor the student's progress formatively during the intervention to judge whether the intervention is successful in helping the student to attain the goal. Clearly defining the student problem and collecting data are essential to implementing any school-based intervention.

As general-education teachers are often the 'first responders' who provide classroom interventions under RTI, they need to know how to set up a data collection plan that includes baseline, goal, and progress-monitoring. Instructors, however, can find the task of data collection to be daunting—unless they are provided with a step-by-step tutorial in how to do so.

How to Use the *RTI Classroom Progress-Monitoring Worksheet*

As teachers adopt the role of RTI classroom 'first responder' interventionist, they are likely to need assistance – at least initially—with the multi-step process of setting up and implementing data collection, as well as interpreting the resulting data. A form designed to walk teachers through the data-collection process-- *RTI Classroom Progress-Monitoring Worksheet*—appears on pages 3-4 of this handout. The *Worksheet* includes a seven-step 'wizard' form to help teachers in structuring their progress-monitoring. Here are the essential steps from the *Worksheet* that teachers should follow to ensure that their data collection is adequate to the task of measuring the impact of their classroom interventions:

- A. *Identify the student problem.* The teacher defines the student problem in clear, specific terms that allow the instructor to select an appropriate source of classroom assessment to measure and monitor the problem.
- B. *Decide on a data collection method.* The teacher chooses a method for collecting data that can be managed in the classroom setting and that will provide useful information about the student problem. Examples of data collection methods are curriculum-based measurement (e.g., oral reading fluency; correct writing sequences), behavior-frequency counts, and direct behavior report cards. When selecting a data collection method, the teacher also decides how frequently that data will be collected during intervention progress-monitoring. In some cases, the method of data collection being used will dictate monitoring frequency. For example, if homework completion and accuracy is being tracked, the frequency of data collection will be equal to the frequency of homework assignments. In other cases, the level of severity of the student problem will dictate monitoring frequency. Students on Tier 2 (standard-protocol) interventions should be monitored 1-2 times per month, for example, while students on Tier 3 (intensive problem-solving protocol) interventions should be monitored at least weekly (Burns & Gibbons, 2008).
- C. *Collect data to calculate baseline.* The teacher should collect 3-5 data-points prior to starting the intervention to calculate the student's baseline, or starting point, in the skill or behavior that is being targeted for intervention. The student's baseline performance serves as an initial marker against which to compare his or her outcome performance at the end of the intervention. (Also,--because baseline data points are collected prior to the start of the intervention--they collectively can serve as an indication of the trend, or rate of improvement, if the student's program remains unchanged and no additional interventions are attempted.). In calculating baseline, the teacher has the option of selecting the median, or middle, data-point, or calculating the mean baseline performance.
- D. *Determine the timespan of the intervention.* The length of time reserved for the intervention should be sufficient to allow enough data to be collected to clearly demonstrate whether that intervention was successful. For example, it is recommended that a high-stakes intervention last at least 8 instructional weeks (e.g., Burns & Gibbons, 2008).



- E. *Set an intervention goal.* The teacher calculates a goal for the student that, if attained by the end of the intervention period, will indicate that the intervention was successful.
- F. *Decide how student progress is to be summarized.* A decision that the teacher must make prior to the end of the intervention period is how he or she will summarize the actual progress-monitoring data. Because of the variability present in most data, the instructor will probably not elect simply to use the final data point as the best estimate of student progress. Better choices are to select several (e.g. 3) of the final data points and either select the median value or calculate a mean value. For charted data with trendline, the teacher may calculate the student's final performance level as the value of the trendline at the point at which it intercepts the intervention end-date.
- G. *Evaluate the intervention outcome.* At the conclusion of the intervention, the teacher directly compares the actual student progress (summarized in the previous step) with the goal originally set. If actual student progress meets or exceeds the goal, the intervention is judged to be successful.

References

- Burns, M. K., & Gibbons, K. A. (2008). *Implementing response-to-intervention in elementary and secondary schools*. Routledge: New York.
- Witt, J. C., VanDerHeyden, A. M., & Gilbertson, D. (2004). Troubleshooting behavioral interventions. A systematic process for finding and eliminating problems. *School Psychology Review, 33*, 363-383.



RTI Classroom Progress-Monitoring Worksheet

Student: _____ Teacher: _____ Classroom or Course: _____

SET-UP

BASELINE

A. Identify the Student Problem: Describe in clear, specific terms the student academic or behavioral problem:

B. Select a Data Collection Method: Choose a method of data collection to measure whether the classroom intervention actually improves the identified student problem (e.g., curriculum-based measurement, etc.).

How frequently will this data be collected?: _____ times per _____

C. Collect Data to Calculate Baseline: What method from the choices below will be used to estimate the student's baseline (starting) performance? (NOTE: Generally, at least 3-5 baseline data points are recommended.)

From a total of _____ observations, select the **median** value. Other: _____

From a total of _____ observations, calculate the **mean** value. _____

Baseline	3. Date: ___/___/___ Obsv: _____
1. Date: ___/___/___ Obsv: _____	4. Date: ___/___/___ Obsv: _____
2. Date: ___/___/___ Obsv: _____	5. Date: ___/___/___ Obsv: _____

Baseline Performance: Based on the method selected above, it is calculated that the student's baseline performance is:

PROGRESS-MONITORING

D. Determine Intervention Timespan: The intervention will last _____ instructional weeks and end on ___/___/___.

E. Set a Performance Goal: What goal is the student expected to achieve if the intervention is successful?

At the end of the intervention, it is predicted that the student will reach this performance goal:

F. Decide How Student Progress is to Be Summarized: Select a method for summarizing student progress ('outcome') attained when the intervention ends. *Student progress at the end of the intervention is to be summarized by:*

Selecting the **median** value from the final _____ data-points (e.g.,3).

Computing the **mean** value from the final _____ data-points (e.g.,3).

[For time-series graphs]: Calculating the **value on the graph trend line** at the point that it intercepts the intervention end date.

G. Evaluate the Intervention Outcome:

At the end of the intervention, compare student progress to goal. If **actual progress** meets or exceeds **goal**, the intervention is judged successful.

The student's ACTUAL Progress (Step F) is:	
The PERFORMANCE GOAL for improvement (Step E) is:	

Progress-Monitoring	5. Date: ___/___/___ Obsv: _____
1. Date: ___/___/___ Obsv: _____	6. Date: ___/___/___ Obsv: _____
2. Date: ___/___/___ Obsv: _____	7. Date: ___/___/___ Obsv: _____
3. Date: ___/___/___ Obsv: _____	8. Date: ___/___/___ Obsv: _____
4. Date: ___/___/___ Obsv: _____	9. Date: ___/___/___ Obsv: _____



Student: _____ Grade: _____

Teacher: _____ School Year: _____

Progress-Monitoring (Cont.)

10. Date: ___/___/___ Obsv: _____

11. Date: ___/___/___ Obsv: _____

12. Date: ___/___/___ Obsv: _____

13. Date: ___/___/___ Obsv: _____

14. Date: ___/___/___ Obsv: _____

15. Date: ___/___/___ Obsv: _____

16. Date: ___/___/___ Obsv: _____

17. Date: ___/___/___ Obsv: _____

18. Date: ___/___/___ Obsv: _____

19. Date: ___/___/___ Obsv: _____

20. Date: ___/___/___ Obsv: _____

21. Date: ___/___/___ Obsv: _____

22. Date: ___/___/___ Obsv: _____

23. Date: ___/___/___ Obsv: _____

24. Date: ___/___/___ Obsv: _____

25. Date: ___/___/___ Obsv: _____

26. Date: ___/___/___ Obsv: _____

27. Date: ___/___/___ Obsv: _____

28. Date: ___/___/___ Obsv: _____

29. Date: ___/___/___ Obsv: _____

Progress-Monitoring (Cont.)

30. Date: ___/___/___ Obsv: _____

31. Date: ___/___/___ Obsv: _____

32. Date: ___/___/___ Obsv: _____

33. Date: ___/___/___ Obsv: _____

34. Date: ___/___/___ Obsv: _____

35. Date: ___/___/___ Obsv: _____

36. Date: ___/___/___ Obsv: _____

37. Date: ___/___/___ Obsv: _____

38. Date: ___/___/___ Obsv: _____

39. Date: ___/___/___ Obsv: _____

40. Date: ___/___/___ Obsv: _____

41. Date: ___/___/___ Obsv: _____

42. Date: ___/___/___ Obsv: _____

43. Date: ___/___/___ Obsv: _____

44. Date: ___/___/___ Obsv: _____

45. Date: ___/___/___ Obsv: _____

46. Date: ___/___/___ Obsv: _____

47. Date: ___/___/___ Obsv: _____

48. Date: ___/___/___ Obsv: _____

49. Date: ___/___/___ Obsv: _____